

Minutes of the meeting of Sheepwash Parish Council held on Tuesday 20th March 2018, 7pm in the Village Hall.

Present: Cllr. Hackett (Chairman); Cllr. Trace; Cllr. Penn; Cllr. Tubby; Cllr. Newby; Cllr. Hutchings; 9 members of the public; Penny Clapham (Locum Clerk). Cllr. Ritson.

Chairman welcomed Penny Clapham back to Council to act as Clerk/RFO.

1) Apologies For Absence: None.

2) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Torrington District Council within 28 days of the change. None declared.

3) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting, or any matters the public would like the Council to consider on a future agenda.

The period of time designated for public participation shall not exceed 15 minutes.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

Michael Francis asked why the minutes of the parish meeting held on 22nd November had not been signed. Clerk to check.

Melvyn Elliott – commented on the slot for county and district councillors to report not being put to use.

County Cllr. Parsons arrived at 7.07pm.

Council agreed to move up agenda item 5 to receive the report from Cllr. Parsons.

5) County & District Councillors' reports –

Cllr. Parsons reported that there is £10,000 in the locality fund and £10,000 for individual county councillors to put towards capital funds, shared amongst their own parishes'. County council tax is going up, as is District council tax. The focus is on vulnerable people, including the childrens sector. The need here is very great. It is considered that nationally, 20% of the road network is not going to be usable within the next 5 years. Highways issues are the largest items in his mailbox.

Cllr. Hutchings expressed everyones thanks for the re-surfacing of the road between Sheepwash and Highampton.

Cllr. Parsons left the meeting.

Cllr. Hackett as district councillor reported on the boundary changes and the new re-cycling bins, including the cost of having a green bin and how this will work in practice. The re-cycling changes are due to come into effect in June.

Vote of thanks to Rod Cooper for spreading salt during the recent snow; also to David Newcombe for using his tractor and taking bags of salt to strategic points around the village. Thanks to every community minded person helping others during the snow and ice period.

4) Minutes – the Minutes of the meeting held on the 17th January 2018, having been circulated by email were approved and signed by the Chairman as an accurate record.

6) General Data Protection Regulations – Clerk updated Council after attending a training course on 13th March. It is recommended that councillors have a separate email address from their personal emails purely for council business. GDPR comes into force in May 2018.

7) **Planning application** – Council to resolve to apply for planning to install lighting for the Devon Air Ambulance night landing site. Cllr. Trace proposed the application be applied for, seconded by Cllr. Hutchings. All in favour by show of hands. Clerk to action.

8) PLANNING:

Planning Applications - Torridge District Council has asked for comments from the Parish Council on the following planning applications:

- a) 1/0173/2018/FUL Erection of one dwelling, Orchard House, East St., Sheepwash
Standing orders suspended to consult with the applicant.
Standing orders resumed.

SUPPORTED

Planning Decisions:

**Appeal Decision: APP/W1145/W/17/3187586 Bramble Cottage, Sheepwash
DISMISSED**

9) FINANCE:

Expenditure:	Visionict website updates	£30.00	BACs
	IBIS UK clean computer	£40.00	BACs
	Locum Clerk invoice to 5 th March	£235.22	BACs
	M. Crake miles/time handover	£37.00	BACs
	L. Newby Training course	£15.00	BACs
Income	Torridge DC grant	£2,000.00	

Bank Reconciliation and Statement: presented at the meeting.

Council resolved to accept the accounts. Proposed by Cllr. Hackett, seconded by Cllr. Penn, all in favour by show of hands.

10) **Lawnmower Service** – estimated to be between £60-£100. Council resolved to have the mower serviced. Proposed by Cllr. Trace, all agreed by show of hands. Cllr. Ritson will arrange the service.

11) **Internal Auditor** – to agree the appointment of Lee Accounting as Council’s internal auditor year ending 31st March 2018. Agreed.

12) **GDPR** – Clerk to update council after training on the 13th March. Done.

13) **Standing Orders** – Council to check Standing Orders are fit for purpose.

Cllr. Ritson explained his concerns with getting the public more at ease at future council meetings, by allowing villagers to comment on any agenda item, whilst council is in committee; to have this written into the Standing Orders.

a) After discussion, Council resolved that the Standing Orders as they stand, are fit for purpose. Proposed by Cllr. Penn, seconded by Cllr. Newby.

b) Cllr. Ritson proposed the motion to allow the public to comment on each agenda item as it occurs throughout the meeting, time limited. No seconder. Motion dismissed.

Vote on 13a) by show of hands; 6 in favour 1 against. Motion carried.

14) **Public Space Protection Order Consultation** – dog control orders; No comment.

15) Annual Parish Meeting – to set the date for this meeting which has to be held between 1st March and 1st June . The meeting will be held on Thursday 3rd May 7pm, in the Village Hall. A speaker may be sourced and refreshments will be available. This is the annual meeting for parishioners to have their say.

16) Consultation – North Devon & Torridge Local Plan; further consultation 1st March-13th April. Noted

17) Agricultural Equipment thefts – Cllr. Trace reported that this is a continuing problem on farmland, and appears to be on the increase. All known thefts have been reported to the police. Clerk to investigate Farmwatch.

18) Review of snow warden role: provision within Sheepwash for bad weather – to be discussed. Cllr. Trace considers this to be an opportune time to review this role, as most of the salt is stored at her farm. Perhaps some of the salt should be stored more strategically around the village. Clerk to check if there are grants available for to purchase a store, which could be sited on the Jubilee Park and used to store other items such as the lawn mower.

Items for Information.

The next Council meeting is on Wednesday 16th May 2018, at 7.00pm in the Village Hall. This will be the **Annual Council Meeting**, followed by an **ordinary Council Meeting**.

THE ANNUAL PARISH MEETING WILL BE HELD IN THE VILLAGE HALL, ON THURSDAY 3rd MAY 2018 AT 7pm.

Meeting closed at 8.45pm.

Signed..... Date..... Position.....

Emails received and forwarded to Councillors for information:

- DALC News
- Waste & Recycling Roadshows
- Devon Communities Together information
- DALC update on GDPR
- Latest newsletter from DALC
- ICO Newsletter
- Review of Ethical Standards in Local Government information
- Update Holsworthy Rural