**Sheepwash Parish Council**

Clerk: Selina Woollacott, Furze House, Shebbear, EX21 5RL

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**18th May 2020**

**To All Councillors,**

**You are hereby summoned to attend the meeting of Sheepwash Parish Council to be held on Wednesday 27th May 2020, 7pm on Zoom Video Meeting, for the purpose of transacting the following business.**

**Members of the public and press are welcome to all council meetings.**

**Please contact me before 4pm on the 27th May 2020 for the log in details.**

**Thank You**

***Selina Woollacott***

**Sheepwash Parish Council Clerk.**

**AGENDA**

1. Apologies for Absence:

2) Declarations of Interest: in accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Torridge District Council within 28 days of the change.

3) Public Discussion – to allow any questions, reports by members of the public on any matters relating to the agenda of this meeting, or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 15 minutes.

A reminder that members of the public can speak when invited to when council is in committee.

4) Minutes – the Minutes of the meeting held on 15th January 2020, having been circulated by email to be approved for accuracy and signed by the Chairman.

5) Chair’s Report.

6) County & District Councillors’ reports.

7) Jubilee Park play equipment MR and AA

8) Insurance Renewal - £348, 1st June 2020. Details emailed out before meeting to all Councillors.

9) Torridge District Council Corona Virus Support Grant - £268.52. AA

10) Corona Virus – update on supporting vulnerable people in the parish. AA

11) PLANNING:

Planning Applications - Torridge District Council has asked for comments from the Parish Council on the following planning applications: NONE

Planning Decisions:

1/1125/2019/FUL First floor extension above garage and single storey extension to rear, Orchard House. GRANTED

1/0129/2020/FUL, Freshfields, East Street, Sheepwash. Erection of open framed timber carport. GRANTED

12) FINANCE:

**Expenditure:**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | £ | Detail | Transfer |
| 18.03.2020 | 200.00 | Employment February & March (Penny’s) | BACs |
| 18.03.2020 | 31.00 | Clerk’s Expenses Q4 (Penny’s) | BACs |
| 18.03.2020 | 54.00 | Visionict Ltd | BACs |
| 18.03.2020 | 80.00 | HMRC PAYE Q4 (Penny’s) | BACs |
| 31.03.2020 | 18.00 | Service charge Bank | BACs |
| 08.04.2020 | 162.97 | BH Services lawn mower service | BACs |
| 08.04.2020 | 40.39 | M Ritson – glass for map of parish, £17; keys, £4.49; mileage for taking lawn mower for service, 42 miles @45p per mile | BACs |
| 14.04.2020 | 56.00 | Philip Siddall hedge cutting Jubilee Park | BACs |
| 14.04.2020 | 150.00 | Visionict Ltd | BACs |
| 22.04.2020 | 65.88 | DALC membership | BACs |
| 11.05.2020 | 565.75 | TDC May 2019 election costs | BACs |
| TOTAL | 1,423.99 |  |  |

**Income:**

|  |  |  |
| --- | --- | --- |
| Date | £ | Detail |
| 12.03.2020 | 300.00 | Grant from Local Budget Funding – Councillor Barry Parsons, for Play Area |
| 06.04.2020 | 3,648.52 | £268.52 TDC Grant £3,380 Parish Precept |
| 15.05.2020 | 100.00 | P3 Grant for footpaths |
| TOTAL | 4,048.52 |  |

13) End of year accounts – Checking, emailed out before meeting to all councillors.

14) Complete Annual Governance and Accountability Return (AGAR) form.

15) Appoint an Accountant to complete the Internal Audit.

### Items for Information

Road Closure notification, Down Farm to Swaddicott Cross, Sheepwash. Monday 15th June – Thursday 25th June.