

Sheepwash Parish Council

Clerk: Mrs P Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel 01647 253066

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13th March 2019

To All Councillors.

You are hereby summoned to attend the Meeting of Sheepwash Parish Council to be held in the Village Hall, Sheepwash, on Wednesday, 20th March 2019 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all Council meetings.

Penny Clapham

Penny Clapham
Clerk to the Council

AGENDA

1) Apologies For Absence:

2) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Torridge District Council within 28 days of the change.

3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting, or any matters the public would like the Council to consider on a future agenda.

The period of time designated for public participation shall not exceed 15 minutes.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

4) **Minutes** – the Minutes of the meeting held on the 30th January, 2019, having been circulated by email to be approved for accuracy and signed by the Chairman.

5) **Chairman's Report** -

6) **County & District Councillors' reports** -

7) **Hatherleigh Market** – on behalf of councillors and with their email agreement, the Clerk has written and sent both a letter of support for the Market and an objection to the plan lodged by Kingswood Homes. For noting in the minutes.

8) PLANNING:

Planning Applications - Torridge District Council has asked for comments from the Parish Council on the following planning applications:

- a) 1/0149/2019/REM Application for reserved matters (access, appearance, landscaping, layout and scale) pursuant to permission 1/0422/2018/OUT – land at 248397/106445 Sheepwash.

Planning Decisions:

9) FINANCE:

Expenditure:	Office 2016 (clerk paid for)	£17.99	BACs
	IBIS UK healthcheck computer	£35.00	BACs
	Employment February & March	£240.00	BACs
	PAYE Q4	£90.00	BACs
	Clerk's expenses Q4	£114.30	BACs
	Visionict Operation London Bridge	£42.00	BACs

Income:

Bank Reconciliation and Statement: circulated to all councillors at the meeting.

10) Final Budget – to note and agree to publication.

11) North Devon Records Office – to consider further funding for this facility.

12) Financial Regulations – to resolve to agree the legal updates required for tenders, pages 16 & 17, highlighted in yellow.

13) Risk Assessments – to review and amend if required. Note yellow markers for discussion.

14) Internal Control Statement – to review and amend if required.

15) Internal Auditor – to confirm Lee Accounting as Council's approved internal auditor for 2019.

16) Asset Register – to agree and update the asset register.

MEETINGS ATTENDED:

Items for Information

THE ANNUAL PARISH MEETING WILL BE HELD ON TUESDAY 2nd APRIL 2019 IN THE VILLAGE HALL – 7.30pm. REFRESHMENTS AVAILABLE.

THIS IS YOUR MEETING – COME AND AIR YOUR VIEWS.

The next Council meeting is on Wednesday, in May, tba after the election nomination list closes on 3rd April.

Email circulations

Rural Policing Update