

Sheepwash Parish Council

Clerk: Mr M Crake, Cannapark, Newton St Petrock, Torrington, Devon, EX38 8LT. Tel 01409 282977

Email: clerk@sheepwashparishcouncil.co.uk

10 January 2018

To All Councillors.

You are hereby summoned to attend the Meeting of Sheepwash Parish Council to be held in the Village Hall, Sheepwash, on Wednesday 17 January at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all Council meetings.

Mark Crake

Mark Crake
Clerk to the Council

AGENDA

- 1) **Apologies For Absence:**

- 2) **Declarations of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Torrington District Council within 28 days of the change.

- 3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting, or any matters the public would like the Council to consider on a future agenda. **The period of time designated for public participation shall not exceed 20 minutes.**

- 4) **Minutes – the Minutes of the meeting held on the 6th December 2017, having been circulated by email and via the website, to be approved for accuracy and signed by the Chairman.**

- 5) **Resignation of Mr Crake as Clerk and Proper officer**
 - i) **To note** the correspondence (attached) from the Clerk detailing his resignation from the role.
 - ii) **To consider** the appointment Locum Clerk whilst a new permanent Clerk is sought.
(Terms of this appointment later in Part 2)

- 6) **Set the Budget for 2018/19: see attached expenditure chart and receive report from the Clerk on variances from planned budget.**

- 7) **Finance.**

To note and authorise the following claims received from the Clerk

Wages December & January	£175.06
Overtime November & December.....	£222.48
Expenses mileage/ use of office	£139.05
Pay for unused holiday 2 weeks	£40.36

8) Holsworthy Community Transport

Request for a grant Carried over from last meeting. Clerk to report on financial related correspondence received and decision on request to be made.

9) Devon Air Ambulance Landing Site

i) To receive a report on progress of project to include status on applications for grants. Full details of the works required and a quote for has been received by the Parish Council but under usual rules subject to Part 2 Discussion.

Current excess funding required (underwritten) by Parish Council is £2786.79

ii) Discuss options of raising funds for this project to mitigate the Parish Council Costs

10) Parish Meeting

Further discussion/ report on outcomes from the Parish Meeting held on 22 November 2017

11) Standing Orders

Cllr Ritson: requesting that a review takes place of current Standing Orders to ensure still fit for purpose

Part 2 Closed to the Public

Discussion on commercially sensitive documentation received in respect of item 9

Discussion regarding Clerk Position terms of employment.

The next Council meeting is on Wednesday 14 March 2018, at 7.00pm in the Village Hall.