

Sheepwash Parish Council

Clerk: Selina Woollacott, Furze House, Shebbear, EX21 5RL
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7th May 2025

To All Councillors,

You are hereby summoned to attend the Annual Parish Meeting followed by the Annual Parish Council Meeting which includes the Parish Council Meeting. To be held on Wednesday 14th May 2025, 7pm at Sheepwash Village Hall. For the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Thank You

Selina Woollacott

Sheepwash Parish Council Clerk.

AGENDA

- 1) **Apologies for Absence:**
- 2) **Election of Chairperson.**
 - a) Invite nominations and elect a chairperson for the year.
 - b) Receive the Declaration of Acceptance of Office by the Chairperson.
- 3) **Appointment/Confirmation** of signatories for cheque payments/enabement of bank transfers. Currently Cllr Ansell, Cllr Crossley. Cllr Hutchings.
- 5) **Appointment of Representatives to Attend Meetings of Outside Bodies**
Village Hall Currently Cllr Fairall
Footpath warden, Currently Cllr Ritson.
Tree warden, Currently Cllr Ritson.
Snow Warden, Currently Cllr Ritson.
- 6) **Appointment of Committees**
HR Committee, Currently Full Council
Finance Committee, Currently Full Council
Planning Committee. To report to full Council, currently Cllr Ansell, Cllr Fairall and Cllr Crossley.
- 7) **Declarations of Interest:**
In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Torridge District Council within 28 days of the change.
- 8) **Public Discussion**, to allow any questions, reports by members of the public on any matters relating to the agenda of this meeting, or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 15 minutes.

A reminder that members of the public can speak when invited to when council is in committee.
- 9) **Minutes** – the Minutes of the meeting held on 12th March 2025, have been circulated by email to be approved for accuracy and signed by the Chair.
- 10) **County & District Councillors' reports.**
- 11) **Clerk Report. Bridge, 30mph sign, Village clean up, Clerk Appraisal, First Aid Course costs, Bench, Compost heap. (SW)**

12) Chair's Report. Community Hall and Section 106 (AA)

13) Goal Post. (SW)

14) Shop Signs. (RF)

15) Park Entrance, Safety concerns. (SW)

16) PLANNING:

16a) Planning Applications,

16b) Planning Decisions,

1/0121/2025/FUL Replacement conservatory. Court Farm Cottage, East Street, Sheepwash.

Application was granted permission.

17) FINANCE:

17a) as at 6th May 2025:

Main Account £20,701.29

Saving Account £18,734.05

Expenditure:

Date	£	Detail	Transfer
06.03.2025	106.81	Northmoor Garden Machinery. Lawn Mower	Bacs
06.03.2025	176.00	The Play Inspection	Bacs
06.03.2025	79.99	Microsoft 365	Bacs
19.03.2025	84.00	CPRE Annual Membership	Bacs
21.03.2025	402.60	Clerk's Salary Jan -Mar	Bacs
31.03.2025	6.00	Account Service Charge	DD
07.04.2025	500.00	Bench	Bacs
30.04.2025	6.00	Account Service Charge	Bacs
Total	1,361.40		

Income:

Date	£	Detail
10.03.2025	581.40	HMRC VAT reclaim
28.03.2025	50.00	Haywards. Bench donation.
31.03.2025	100.00	Lymath and Moys Bench donation.
04.04.2025	305.00	Bridgeland Trust Bench donation.
30.04.2025	4,359.00	1 st Parish Precept payment.
Total	5,395.40	

17b) Insurance. (SW)

17c) Check and complete the Annual Governance and Accountability Return form. (SW)

17d) Budget update. (SW)

Items for Information. Items emailed out to Councillors.

All items on the agenda.

Items to be included in the agenda for the next meeting.

The next meeting will be held on 9th July 2025 unless a meeting is needed before. To included. Lawn Mower, Pottery Picture at Park entrance.

