

Sheepwash Parish Council

Clerk: Selina Woollacott, Furze House, Shebbear, EX21 5RL
Tel: 01409 281280 email: clerk@sheepwashparishcouncil.co.uk

8th May 2023

To All Councillors,

You are hereby summoned to attend the Annual Parish Meeting followed by the Annual Parish Council Meeting which includes the Parish Council Meeting. To be held on Wednesday 15th May 2024, 7pm at Sheepwash Village Hall. For the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Thank You

Selina Woollacott

Sheepwash Parish Council Clerk.

AGENDA

- 1) **Apologies for Absence:**
- 2) **Election of Chairperson.**
 - a) Invite nominations and elect a chairperson for the year.
 - b) Receive the Declaration of Acceptance of Office by the Chairperson.
- 3) **Appointment/Confirmation** of signatories for cheque payments/enablement of bank transfers. Currently Cllr Ansell, Cllr Crossley. Cllr Hutchings, Cllr Ritson
- 4) **Co-opt Parish Councillor.**
- 5) **Appointment of Representatives to Attend Meetings of Outside Bodies**
Village Hall Currently Cllr Fairall
Footpath warden, Currently Cllr Ritson.
Tree warden, Currently Cllr Ritson.
- 6) **Appointment of Committees**
HR Committee, Currently Full Council
Finance Committee, Currently Full Council
Planning Committee. To report to full Council, currently Cllr Ansell, Cllr Fairall and Cllr Crossley.
- 7) **Declarations of Interest:**
In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Torridge District Council within 28 days of the change.
- 8) **Public Discussion**, to allow any questions, reports by members of the public on any matters relating to the agenda of this meeting, or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 15 minutes.
A reminder that members of the public can speak when invited to when council is in committee.
- 9) **Minutes** – the Minutes of the meeting held on 13th March 2024, have been circulated by email to be approved for accuracy and signed by the Chair.
- 10) **County & District Councillors' reports.**

- 11) Clerk Report. Sheepwash Sign, Finger Sign, Loading Bay, Ruby Country Medical Group Meeting. (SW)
- 12) Chair's Report. Community Hall and Section 106 (AA)
- 13) Play Equipment maintenance. (MR)

14) **PLANNING:**

14a) Planning Applications,

14b) Planning Decisions,

1/0096/2024/LBC Retrospective application to replace windows, window sashes and door Upcott Avenel, Sheepwash, Beaworthy. Application granted permission.

15) **FINANCE:**

15a) as at 5th May 2024:

Main Account £7,066.94

Saving Account £18,240.63

Expenditure:

Date	£	Detail	Transfer
22.03.2024	384.80	Clerk Salary Jan, Feb, Mar	Bacs
31.03.2024	18.00	Service Charge	Bacs
19.04.2024	7.00	HMRC	Bacs
19.04.2024	185.26	Visionict Ltd Annual fee.	Bacs
19.04.2024	115.07	DALC membership	Bacs
Total	710.13		

Income:

Date	£	Detail
29.04.2024	4,056.50	1 st Parish Precept
Total	4,056.50	

15b) Insurance

15c) Check and complete the Annual Governance and Accountability Return form.

15d) Budget update.

Items for Information. Items emailed out to Councillors.

20s Plenty Stickers.

Road closure 4th June – 6th June 2024 Road from Black Torrington bridge to West Road. Locate and clear blockage in pipes and duct.

Items to be included in the agenda for the next meeting.

The next meeting will be held in July 2024 unless a meeting is needed before. Dates available, Wednesday, 3rd, 10th 24th